# Manage Tenants

**To create a new tenant or manage the existing one, follow these steps:**

- Login to Fuse using your admin credentials.
- You will be redirected to Fuse home page.
- Click on the “My profile” icon.
- Click on the “Settings” option.
- A side sheet will open.
- Click on the “organization” option available on the left-hand side.
- Click on the “Manage tenants “option.
- Users can see the existing tenants with their status, type and location.

**To add a new tenant, follow these steps:**

- Click on the “New tenant” option. A side sheet will open.
- Enter the tenant's name.
- Choose your tenant location. Location is your server where you want to create your tenant.
- Select the tenant language.
- Add the description of your tenant.
- Once done, click on the “Create” option to create the new tenant.

You can see that the tenant is saved successfully.

**Making changes in the existing tenants:**

Once created, users can edit tenant details.

To edit the existing tenant details, follow these steps:

- Click on the ellipsis icon.
- Click on the “Edit” option.
- Edit the tenant details and click on the “Update” option to update the tenant details.

Similarly, you can create multiple tenants in Fuse.